

## NZMS AITKEN PRIZE – GUIDELINE SCORE SHEET

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Speaker name: \_\_\_\_\_

Affiliation: \_\_\_\_\_ Judges' initials. \_\_\_\_\_

NOTE: The bullet points below are designed as prompts only and are intended to be neither exhaustive nor exclusive. All criteria are equally weighted and assigned a qualitative grade based on the table below.

Please use the entire qualitative scale:

O = Outstanding, up there with best you've ever seen; E = excellent; G = good/solid; F = Fair/OK(ish); P = Poor/deficient; N = No evidence.
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Category and prompts	Comments and grade (O > E > G > F > P > N).										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #e0e0e0; padding: 2px;"><b>Talk Structure</b></td> <td rowspan="4"></td> </tr> <tr> <td style="padding: 2px;"> <ul style="list-style-type: none"> <li>Clear structure of talk</li> <li>Level of technical detail appropriate to the audience</li> <li>Clarify if work complete/in progress, and their role/contribution to the work</li> <li>Have they mastered the topic? What is the novelty?</li> </ul> </td> </tr> <tr> <td style="background-color: #e0e0e0; padding: 2px;"><b>Talk materials</b></td> </tr> <tr> <td style="padding: 2px;"> <ul style="list-style-type: none"> <li>Visually appealing and uncluttered</li> <li>Complement talk and not totally replace it</li> </ul> </td> </tr> <tr> <td style="background-color: #e0e0e0; padding: 2px;"><b>Presentation</b></td> <td rowspan="2"></td> </tr> <tr> <td style="padding: 2px;"> <ul style="list-style-type: none"> <li>Good pace of presentation</li> <li>Eye contact and engagement with the audience</li> <li>Clear communication</li> <li>Ability to motivate work and convey enthusiasm</li> <li>Well timed to fit into their talk slot</li> </ul> </td> </tr> <tr> <td style="background-color: #e0e0e0; padding: 2px;"><b>Q&amp;A</b></td> <td rowspan="2"></td> </tr> <tr> <td style="padding: 2px;"> <ul style="list-style-type: none"> <li>Able to explain any technical details</li> <li>Gives appropriate brief overview/explanation when asked</li> <li>Encourages questions and answers effectively</li> </ul> </td> </tr> </table>	<b>Talk Structure</b>		<ul style="list-style-type: none"> <li>Clear structure of talk</li> <li>Level of technical detail appropriate to the audience</li> <li>Clarify if work complete/in progress, and their role/contribution to the work</li> <li>Have they mastered the topic? What is the novelty?</li> </ul>	<b>Talk materials</b>	<ul style="list-style-type: none"> <li>Visually appealing and uncluttered</li> <li>Complement talk and not totally replace it</li> </ul>	<b>Presentation</b>		<ul style="list-style-type: none"> <li>Good pace of presentation</li> <li>Eye contact and engagement with the audience</li> <li>Clear communication</li> <li>Ability to motivate work and convey enthusiasm</li> <li>Well timed to fit into their talk slot</li> </ul>	<b>Q&amp;A</b>		<ul style="list-style-type: none"> <li>Able to explain any technical details</li> <li>Gives appropriate brief overview/explanation when asked</li> <li>Encourages questions and answers effectively</li> </ul>
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Other comments: