



One of the main activities of the NZMS is the provision of financial support to postgraduate students in mathematics in New Zealand. Towards this aim, the Society invites applications for Student Travel Grants from postgraduate students to support them presenting their research at conferences, attending workshops, and developing new collaborations.

NZMS Student Travel Grants are not intended to cover the full costs of attending a conference or workshop. Rather they are intended as a contribution towards these costs and to give students experience in applying for external funding. Typical grants for travel within NZ and Australia are in the range \$200-\$600. For travel further overseas, larger grants may be considered.

### Rules

- F1 To be eligible, a student must be based at an institution in New Zealand and be active within the New Zealand mathematical community.
- F2 If possible, the student must present their work as a talk or poster at the event for which they are seeking funding. Students must acknowledge the receipt of an NZMS grant in their presentation.
- F3 The maximum amount of funding per student is \$1000 per application. We may take the level of previous funding into account. Special circumstances, such as needing a larger room to accommodate children, may be part of the budget, and will be considered.
- F4 Applications must be made well in advance of travel (at least one month before departure, but the earlier the better). Retrospective applications will not be considered. Quarterly application deadlines are advertised on the NZMS website.
- F5 Students must write a short report detailing their travel and outputs/benefits as a result of the grant, within three months of their return. Such reports may be published in the NZMS Newsletter.
- F6 If the travel is cancelled, or part or all of the funding is no longer required, then the appropriate amount must be returned to the Society.

Applications without **all** the supporting material will be returned without being considered by the Council.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please email your completed application, including the required supporting evidence, as a **single pdf file** to the NZMS secretary:

Dr Emily Harvey [emily.harveyNZ@gmail.com](mailto:emily.harveyNZ@gmail.com)

### **Guidelines on the preparation of supporting material**

*Applicant statement (limit 400 words):* A statement (written by the applicant) outlining the nature of the activity for which the funds are being sought (include applicable conference or workshop details and URLs), the benefit of the activity to the applicant's study/career, and the applicant's activity in the NZ mathematics community. Possible ways of demonstrating activity in the mathematics community include, but are not limited to:

- a record of participation in New Zealand conferences, such as: the NZMS Colloquium, the NZ Mathematics and Statistics Postgraduate Conference, MINZ, NZMRI Summer workshops
- delivering public lectures with mathematical content or research seminars in New Zealand
- teaching or tutoring of mathematics, or outreach activities about mathematical research
- leadership within a mathematics student community

*Supervisor statement (limit 300 words):* A brief supporting statement from the applicant's supervisor outlining the relevance of the activity to your studies.

*Presentation details:* The title, details (abstract), and status (*e.g.* proposed/accepted) of any oral and/or poster presentations (including confirmation emails).

*Budget:* A budget of total expected expenses, including supporting evidence (quotes) for any flights, accommodation, and registration fees that are included. NZMS student travel grants are not intended to cover the full costs of travel, but can be used to cover a shortfall from other sources of funding. Please detail all other sources of assistance sought/approved towards the cost of your travel. Note:

- the NZMS expects students to choose thrifty travel and accommodation options; if you have included quotes for more expensive options, *e.g.* hotels instead of hostels, please justify this choice
- the NZMS does not cover subsistence costs
- prepare your budget in an honest, but realistic, way (and take particular note of rule F6)
- NZMS funds are limited, and grants may be for less than the full amount sought.