

**THE NEW ZEALAND  
MATHEMATICAL SOCIETY (Inc.)**



**APPLICATION FOR FINANCIAL ASSISTANCE**

Name of Applicant: \_\_\_\_\_

Postal address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

Academic Affiliation / Current Position: \_\_\_\_\_

NZMS Status:                      Current member      Yes / No                      Since (year): \_\_\_\_\_

**Attached supporting information:**

- Applicant statement describing the nature of the activity and the benefit of the funding
- Budget (including quotes where possible)                       Head of Department statement

**Type of assistance sought: (circle one)**

- (a) Research Grant (conference, travel, other)
- (b) Conference/Workshop Organisation
- (c) Grant from South Pacific Fund

Brief description (include details in supporting material):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Financial details:**

Total estimated cost: \$ \_\_\_\_\_

Total being sought in this application: \$ \_\_\_\_\_

List any previous support of this kind that you have received from the NZMS:

\_\_\_\_\_  
\_\_\_\_\_

*Please make sure that you read the application guidelines on the following page and sign the application.*

**Guidelines:**

Applications must be made well in advance. Retrospective applications will not be considered.

The NZMS Council normally considers these applications at the NZMS Council meetings mid-year (received by **1 June**) and at the Colloquium (received by **1 December**). Urgent applications may be considered between meetings; please clearly state in the body of your email to the Secretary if your application is urgent.

Further application guidelines can be found on the NZMS website [nzmathsoc.org.nz/?assistance](http://nzmathsoc.org.nz/?assistance) - you will need to scroll down the page to the *NZMS Financial Assistance* section.

Please contact the NZMS secretary in advance if you have any questions regarding your eligibility or application requirements.

**Required supporting material:**

- A statement (written by the applicant) outlining the nature of the activity for which funds are being sought, and the benefit of the activity to the applicant’s career. This statement is expected to include conference or workshop details if applicable, including details of any presentations.
- A budget of total expected expenses (and revenues). Supporting evidence (quotes) will be required for any flights, accommodation, and registration fees that are included. NZMS grants are not intended to cover the full costs of activities. Please outline other sources of assistance sought/approved to cover the remaining cost.
- A brief statement of support from your Head of Department (or equivalent).

Applications without **all** the supporting material will be returned and not considered.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please email your complete application, including the required supplementary material, as a **single pdf file** to the NZMS secretary:

Dr Emily Harvey [emily.harveyNZ@gmail.com](mailto:emily.harveyNZ@gmail.com)